

BEAR VALLEY UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING
HELD ON JULY 17, 2019, SCHOOL DISTRICT OFFICE

Present: Mr. John Goepf
Mrs. Beverly Grabe
Mrs. Cathy Herrick
Mr. Paul Zamoyta

Absent: Ms. Sudie Smartt

Also Present: Dr. Mary Suzuki
Dr. Lisa Waner
Mrs. Linda Rosado
Ms. Lucinda Newton

President Goepf called the meeting to order at 4:00 p.m.

President Goepf called for a motion to adopt the agenda for the meeting.
Motion by Mrs. Grabe to adopt the agenda for the meeting including an
addendum. Second by Mrs. Herrick. President Goepf called for the vote.
Said motion was approved by the following roll call vote.

Adoption of
Agenda
M19-20-001

AYES: Goepf/Grabe/Herrick/Zamoyta
NOES: None
ABSTAIN: None
ABSENT: Smartt

President Goepf called for Public Comment on Closed Session agenda items.
Hearing no request to make Public Comment, President Goepf adjourned the
meeting to a Closed Session at 4:01 p.m.

Student Personnel Item #18-19-003

Closed
Session

Pursuant to Government Code 54957: Public Employee Performance Evaluation.
Title of Position: Superintendent of Schools

President Goepf called the meeting back to Open Session at 5:30 p.m.

Open
Session

All present participated in a Moment of Silence and the Pledge of Allegiance.

President Goepf announced the following action was taken during the Closed
Session.

Mr. Zamoyta made a motion to allow Student Number 18-19-003 to return to Big Bear High School in the Independent Study Program under a rehabilitation plan. Second by Mrs. Herrick. President Goepp called for the vote. Said motion was approved by the following roll call vote:

AYES: Goepp/Grabe/Herrick/Zamoyta
NOES: None
ABSTAIN: None
ABSENT: Smartt

M19-20-002

President Goepp called for a motion to approve the Consent Calendar. Motion by Mr. Zamoyta to approve the Consent Calendar as follows including the addendum items:

Consent
Calendar
M19-20-003

Increase FTE for Moderate/Severe Special Education Teacher at Big Bear High School for the 2019-2020 school year
Employ One FTE Mild/Moderate Special Education Teacher Commencing with the 2019-2020 school year – **Removed from the agenda on the addendum**
Substitute Teacher for the 2019-2020 school year (Andrew Nettlebeck)
Unpaid Leave of Absence Request (Heather Lindquist)
Employ Director’s Secretary (Teresa Sutton)
Employ One-to-One Special Education Aide (Cambria Harrell)
Employ Cafeteria Worker (Kendra Petersen)
Employ Special Education Aides (Johanna Dwight/BBHS-Jodie Spinali/FVS)
Employ Health Aide (Kelly Hafen)
Confidential Substitute (Jessica Rawlings)
Classified Substitutes (Keith Kleinman/Taylor Thomas/Kristy Kilian/Leanne Ginekis/Kayla Phillips/Jesica Rawlings/Jodi Castaneda/Constance Bramlette Lowers/Nicole Nitkin/Sarah Tait)
District Drivers (Jennifer Higgins/Christopher Higgins/Rebecca Huxman/Michael Mursick/Edith Nelson/Julann Warren)
Revised 2019-2020 Big Bear Middle School Bell Schedule
Second Reading and Adoption of the 2019-2020 Parent/Student Handbook for Big Bear Middle School
Second Reading and Adoption of the Annual Notice of Parents’ Rights and Responsibilities
Recommend Approval of the 2019-20 Annual Contracts
Contract with Renaissance Learning, Inc.
Purchase Order Report – FY 2018-2019 Purchase Order Numbers 190994 through 191031 and 200020 (Excluding 191012, 191025, and 191026)
Purchase Order Report – FY 2019-2020 Purchase Order Numbers 200000 through 200174 (Excluding 200006, 200007, 200021, 200022, 200023 and 200024. Purchase Orders 200012 through 200019 rolled from FY 2019

Purchase Order 200024 – Connections Education, Inc. for the Bear Valley
Virtual Academy
Purchase Order Number 200023 – Image Source
Purchase Order Number 200022 – Xerox Financial Services
Purchase Order Number 200021 – Volvo Construction Equipment
Purchase Order Number 200007 – Gold Star Foods, Inc.
Purchase Order Number 200006 – Rockview Farms, Inc.
Resolution Number 19-20-001 – Transfer to Technology Sustainability Program
Fund
Resolution Number 19-20-003 – Transfer of Redevelopment Agency (RDA)
Funds
Big Bear High School Softball Team Overnight Field Trip (March 5-7-20)
Donation (Ty and Julann Warren Family Foundation \$1,913.88)
Obsolete Equipment
Governing Board Meeting Minutes (6/5/19-6/17/19-6/19/19)
Second by Mrs. Herrick. President Goepp called for the vote. Said motion was
approved by the following roll call vote:
AYES: Goepp/Grabe/Herrick/Zamoyta
NOES: None
ABSTAIN: None
ABSENT: Smartt

No items were removed from the Consent Calendar.

Dr. Suzuki introduced the employees approved under the Consent Calendar.

Ms. Lucinda Newton, Executive Director TK-5 C&I and Student Services presented data on the A2A Program (Attention2Attendance). Ms. Newton reported the district just finished our first year using the A2A Attendance Initiative. Ms. Newton provided background information at a national level regarding attendance. Data for BVUSD was reviewed pertaining to all absences except suspensions and it was noted the chronic absences are in TK and Kindergarten. Primary years need to be a focus for us. Ms. Newton reviewed the increased parent communication and engagement; A2A puts out many notices and conferences are generated. Items that affect attendance throughout the year were reviewed. Our focus this year will be in the manageable group which is 32.6% and the fall focus will be A2A conferences for grades K-2. We are looking to improve the number of A2A conferences held at school sites and to work on our incentive program.

Cmty/Staff
Presentations

President Goepp opened the Hearing Section at 6:12 pm Hearing no request to make public comment, President Goepp closed the Hearing Section at 6:13 pm. Hearing Section

Dr. Suzuki reviewed key upcoming dates included on the calendar provided as well as beginning of the year kick-off activities. Dr. Suzuki gave KUDOS to the Maintenance and Operations Department for getting the sites ready as well as the temporary location of Chautauqua High School. Dr. Suzuki expressed appreciation to Cabinet and Tina Fulmer for the work in getting everything ready for the first day of school. Dr. Suzuki reported on the new School Resource Officer, Deputy Grace Eirich and reviewed her schedule for the start of the school year.

Information
Section

Mrs. Herrick reported running into teachers over the summer and their comments were the summer is going by too fast. Mrs. Herrick is very excited about the Keynote Speaker Keeth Matheny coming to the district to speak on Social Emotional Learning. This is something you hear more and more about and we are ahead of the curve on this.

Board
Member
Comments

Mr. Zamoyta commented on CSBA articles getting better; they are talking about enrollment and challenges for the district. Mr. Zamoyta reported on spending 14 days in Italy with students stating he is really impressed about how they handled themselves; this is an amazing group of students. The performances were amazing and left a real impact.

President Goepp reported on reading an article about STEM disciplines and graduate programs noting 80-90% of graduates are international students. How can we get our US students interested in STEM disciplines? There are vacant positions because defense positions require US citizenship. If we can continue to push in STEM, it would benefit students.

Mrs. Rosado reported on the field trip the board took to the temporary location of Chautauqua High School as well as the three potential sites for a permanent location for Chautauqua High School. Mrs. Rosado explained access and lunch for the temporary location. Banners are being ordered to go over the current CTHS sign. President Goepp noted the potential location in the front of BBHS was the most practical and provided a separate space for CTHS to retain their own identity with administration still being able to access them. Mrs. Herrick agrees from a cost standpoint; she has a concern about it being so close to Maple Lane; safety concerns would need to be addressed possibly with a fence or a wall. Will we need to notify the homes across the street? Safety was the initial concern. Enrollment was discussed where we should possibly pause and see what happens this year with enrollment; we need to be fiscally responsible and we need to know we will have the students in place and not just spend money because we have it. Do we really have the students to put in to the new facility? Mrs. Rosado noted the first week of October is CBEDS which will give us enrollment numbers. Mr. Zamoyta asked if we move portables, are they still an asset to the school? For example, if CTHS did not stay and

Cabinet
Reports

someone from the district would occupy the portables. They would be an asset we could use as long as the State code does not change regarding the use. Mrs. Grabe stated when we first had this conversation, her biggest concern was CTHS maintaining its individuality and continue what they are doing and complete the family culture. With declining enrollment, do we think there will be students that will continue to need this type of school site? Mrs. Rosado stated the students draw from one enrollment area to another; they are not new students. Mr. Zamoyta stated safety issue and cost effectiveness, the front location meets that. President Goepp stated we can watch enrollment; if we have all the planning ready, we can put the plan in place when needed. Mr. Zamoyta noted there will always be a use for the facility. Mrs. Rosado stated the contract is being brought forward for the architect to get the planning started; we can do an open purchase order, if necessary, for surveys, drawings, etc., to get an idea of cost. Mr. Planz stated December 31st is the last day for current building codes; there will be a scramble to get things into DSA prior to the code change which will create a cost increase. If we do the planning now, the plans will be good for three years; we can do an extension for a small cost. Third year is when you must decide if you are going forward.

Dr. Waner reviewed the District Recommended Best Practices for Homework. Practices were presented. Dr. Waner reviewed the process and meetings prior to this final recommendation. This is a cultural shift; next step is grade level and department meetings where discussions will take place. Principals are having conversations with their staff. This is a result of what we have heard from the various stakeholders we met with and surveyed. Mrs. Grabe asked how we communicate this so it is a meaningful recommendation; these conversations have been going on for a long time. Key factor is to have continual conversations with Cabinet, Principals, Teachers and involve parents more and more. Constant conversations would include the community and parents. President Goepp stated everything in life is a feedback loop; test it and see how it works and be ready to change as necessary. President Goepp noted this is a great first step. Mr. Zamoyta stated we just have to keep pushing with the opportunities to change. Mr. Zamoyta thinks a great thing to do is put this information in the parent handbooks where parents can access it. Hopefully, we are getting the mindset around having a reason for homework; will it represent what the student knows. This is a first step at being reflective about homework.

Dr. Waner provided an update on the Big Bear Middle School transition; BBMS looks beautiful; M&O has accomplished so much. The kitchen is in process; new lockers are going in; the site will be great when school starts. Everything is set up for success. WEB training: Incoming 6th

grade students will be led by WEB students; students training students. Incoming 7th grade will do the same with the student leaders. When students start school, they will know ten students right away. ASB is ready to go and have leaders already getting started. We have school ambassadors at the end of August. Second Step training has started. The School Resource Officer will have an office at BBMS.

President Goepp called for approval of the Administrative Report.

Admin. Report
#19-20-001

Motion by Mr. Zamoyta to approve Resolution Number 19-20-002 – Governing Board of Bear Valley Unified School District authorizing the Donation of Real Property to Bear Valley Unified School District Education Foundation and the Agreement for Gift of Interest in Real Property pending approval of the 1023 form for Tax Exempt Status. Second by Mrs. Herrick. Discussion followed where Mrs. Grabe asked if there have been any conversations with the Foundation of what they will do with the land. Trails are a big interest; the primary focus are trails. Hopefully, Cross Country can use the property and it will also be a benefit for the community. Fields were also discussed including the field near Baldwin Lane Elementary School. Mrs. Herrick requested an update on the 1023 form. Mrs. Rosado responded that we are still waiting for notification of when the attorney received it and sent it off. A phone conversation with the attorney is scheduled for July 18, 2019. Mr. Foulkes stated trails are the first priority. Mr. Foulkes noted this process has been one of the most frustrating things of his career; there have been many problems. Mr. Foulkes thinks we are back on track; hopefully, we will get the 1023 form done which is a huge thing. Environmental work was done on July 16, 2019 and we need approvals from the County. We need to go through escrow and that cannot be done until the 1023 is completed with the IRS; insurance is in place. Dr. Al Waner stated he thinks what Mr. Foulkes is doing with this property is great; the end result will be fantastic. President Goepp called for the vote. Said motion was approved by the following roll call vote:

M19-20-004

AYES: Goepp/Grabe/Herrick/Zamoyta
NOES: None
ABSTAIN: None
ABSENT: Smartt

Motion by Mrs. Herrick to approve the contract between the City of Big Bear Lake and the Bear Valley Unified School District. Second by Mr. Zamoyta. Discussion followed where Mrs. Grabe requested clarification between Safety Credits and Supplemental and Concentration Funds. Safety Credits are what the JPA collects a portion of. If we have a workers' compensation issue, we can use these funds to pay for it; this amount is what we have accumulated

M19-20-005

over the years. Supplemental and Concentration is part of LCFF from the State. These funds can be used to increase and improve services to our students. President Goepp called for the vote. Said motion was approved by the following roll call vote:

AYES: Goepp/Grabe/Herrick/Zamoyta
NOES: None
ABSTAIN: None
ABSENT: Smartt

President Goepp called for approval of the Business/Financial Report.

Business/
Financial
Report
#19-20-001
M19-20-006

Motion by Mr. Zamoyta to approve the Architect Contract between Bear Valley Unified School District and Miller Architectural Corporation. Second by Mrs. Grabe. Discussion followed where Mrs. Herrick stated her hesitation is she wants to be sure nothing happens until we give the word to move forward. There is nothing on the signature page that indicates this; think we need to revise the wording. The concern is we are signing a contract, yet we are having a conversation regarding waiting for enrollment numbers. Mrs. Rosado asked if an open purchase order with a limited dollar amount would be better? We need better clarity on the plan. President Goepp would like to see it written as a task order contract; he did not see a schedule associated with the tasks. Maybe if we wrote it as tasks to a schedule. Maybe put a schedule against these tasks. Maybe have Mrs. Rosado and Mr. Planz, look at how the tasks should be staggered due to waiting for enrollment numbers. The District Office will give authorization to execute certain tasks. Mr. Planz would recommend the tasks. Code changes are happening. If ADA stays stagnant, we can always use the survey and soils report for anything else we do at that site. Then we could go to cost analysis and design. Limited scope with us still having the option to design on a final plan. Mr. Zamoyta noted when we started this process, our big thing was for CTHS to retain their identity; that was a promise we made. We should defer to CTHS teachers and students for their opinion about staying in the temporary location long-term. Mrs. Grabe was okay with the temporary location for one year until we could come up with a permanent location. Mrs. Herrick stated we set this in motion due to declining enrollment and not having an administrator. We are still on the path of where CTHS is going; we are still figuring it out. We have already changed CTHS; we are putting them on the BBHS site. We will try to preserve what they had and we are open to all ideas. Mrs. Grabe and Mr. Zamoyta commented if we were going to change CTHS, the decision of the teachers and students may have been different. We told parents they would have their own site and keep their identity. Mrs. Grabe stated there are a lot of things that can go wrong. Mrs. Grabe thinks if we stop the process on the new location, people will look at that and CTHS will not be the same.

There will be community backlash. Mrs. Grabe understands what is being said; it is not what we said we were going to do. Mrs. Herrick noted we did say conservatively, that it could be a year; it could be months; it could be longer. Dr. Suzuki stated we moved CTHS based on safety concerns. The original conversation was, if we decided on a permanent location, it would take 18 months if we started at that time. We did share we are looking for a location that will be permanent for CTHS. The identity of CTHS was a major concern for parents. The goal was to give a location; we did not talk about specific locations. One of the biggest fears is some do not like BBHS due to bad experiences. The following key points for the relocation were brought up: Safety/Planning for a time to move/Not fiscally possibly to maintain with two teachers. We promised the families we would provide them their own location as long as we have the population to do so. We did not make promises with timelines or specific locations. President Goepp noted there seems to be a natural break in tasks to design tasks. Tasks 1-6/\$84,000.00 which would allow us to put in place a design for what we all agree for the location. Tasks 7-10 would not be done unless and until Mrs. Rosado and Mr. Planz give direction to do so. This direction would be based on enrollment. We would need a guarantee they can complete prior to December. Mr. Planz suggested we sign the contract and stop it at any time; the issue would be if you did not keep up with extensions with DSA. Mrs. Fulmer commented if there is a plan, students and parents will feel secure; if we pause, they will say that is not what they understood.

Said motion was approved by the following roll call vote and with the following direction: Approve tasks 1-6 now (\$84,000.00) which would allow us to put in place a design for what we all agree for the location and the district will give further direction at a later date. Mr. Planz and Mrs. Rosado will direct the architect through task 6. The Governing Board will authorize to proceed on further tasks (7-10). Authorization on further tasks will be based on enrollment.

AYES: Goepp/Grabe/Herrick/Zamoyta
NOES: None
ABSTAIN: None
ABSENT: Smartt

President Goepp adjourned the meeting at 8:08 p.m.

Secretary

President of the Governing Board